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## University Diversity Committee Minutes (11/7/13)

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# California State University, San Bernardino

## University Diversity Committee

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Thursday, November 7, 2013

### MINUTES

Committee Members Present: Caballero, Carswell, Collins, Esfandiari, Evans-Carthen, Harrington, Moore, Moore-Steward, Murillo-Moyeda, Tan, Zuniga

Committee Members Absent: Davis, Eaton, Muhtaseb, Texeira

Ex Officios Present: Bateman, Contreras

- I. Approval of Minutes of October 3<sup>rd</sup> meeting  
Murillo-Moyeda suggests having the date of the planning retreat added to the minutes. Moore-Steward adds that her name should be taken off of the attendees section of the last meeting, as she did not attend. Collins suggests that section IV a needs to be reworded. Caballero suggests Collins provides Bateman with the language she wishes to be put into that section. Murillo-Moyeda moves to approve the minutes pending the rewording of section IV a. Harrington seconds. Minutes approved.
- II. Budget Report  
Contreras reports that the budget has not changed since the last meeting on October 3<sup>rd</sup>.
- III. Subcommittee Reports
  - a. Event Funding Requests
    - i. Tunnel of Oppression  
Murillo-Moyeda reported on the Tunnel of Oppression event funding request from the Office of Housing and Residential Life. She reported that the event is requesting \$600.00 for lunches and it will take place in the four-plex of the Student Union. Murillo-Moyeda adds that the subcommittee suggests funding the request as they have in the years past. The date on the request needs to be changed to the 2014 year. Collins moves to approve the request. Harrington seconds the request. The event funding request is approved.
  - b. Conversations on Diversity  
Evans-Carthen informs the committee that the next conversations on diversity subcommittee meeting is scheduled for December 5<sup>th</sup> from 9:00-10:00am in SH 126. She reminds the committee that the next conversations on diversity event is held on February 13<sup>th</sup> and it will be the Black Jew Dialogue. She adds that Dr. Morales will be doing the welcome for that event and Carswell will introduce the guest speaker. Murillo-Moyeda adds that all information regarding this event needs to be to public affairs no later than January 13<sup>th</sup>. Carswell agrees to get the marketing information

from the performers. The committee agrees that this event needs to be publicized much sooner than the last event and it has the possibility of being a very large turnout.

Evans-Carthen adds that the goal is to get a list of potential speakers lined up for the 2014-2015 year prior to summer so the subcommittee won't have to meet during summer. The committee clarifies that the lunches following Conversations on Diversity events are sponsored by UDC.

The committee discussed the last event and they all agreed that if they were to do another panel they would need a moderator. Tan also suggests having a set of three questions on hand to help moderate the panel.

A discussion regarding the difference between sponsorship and partnership begins in order to identify how to label people/departments on flyers for events. It was agreed that units or individuals who contribute funds would be considered a sponsor and units or individuals who contribute time/services would be considered a partner/co-partner. It was also suggested to put somewhere on the webpage the definition of a sponsor and partner.

c. Diversity Training

Evans-Carthen reports that Esfandiari will take the lead on the next training session which will take place in December. She adds that more sessions have been added and there will now be two per quarter. Evans-Carthen informs the committee that the goal is to keep the training material the same for now. She adds that the pilot program is scheduled for November 22<sup>nd</sup>. Harrington adds that the committee should be trying to use inclusion whenever they use the word "diversity".

d. Diversity Initiative Program

Collins passes out the newest revision of the faculty initiative. She adds that once she gets approval from this committee she will move it to the TRC as well as other departments that are involved. Harrington suggests adding something into the initiative about creative work. Collins proposes to allocate \$8,000 per year towards this. Murillo-Moyeda moves to approve and Carswell seconds the motion. Motion approved.

e. UDC Webpage

Caballero reports that Baumann has moved from the library to the ITS department, however until further notice he is still in charge of maintaining the UDC webpage.

f. Symposium on Race Joint Committee

Carswell reports that they are looking to have breakout sessions at the symposium and informs the committee that the date was set for April 2, 2014 in the SMSU. She lists a few panels that they have discussed having: push out in education panel,

unemployment perceptions panel, law enforcement and crime panel, segregation residential housing panel, health and psychology panel. Evans-Carthen adds that the important part is to identify a keynote speaker for the symposium. Tan inquires about the budget for the keynote speaker and Caballero estimates it to be around \$30,000 overall for the entire symposium. Zuniga came up with the idea for the theme; "Coming Together for a Better IE". The committee likes the theme.

IV. Old Business

No report

V. New Business

a. Travel reimbursement for members traveling to and from PDC

Collins moves to approve that UDC will reimburse members of the UDC committee who are traveling to and from the PDC to the main campus for UDC related business.

Harrington seconds the motion. Motion approved.

b. Subcommittee for drafting Action Items for Strategic Goals

Caballero asks who would like to serve on the subcommittee to draft action items from strategic goals that the committee created at the planning retreat. Evans-Carthen, Moore and Harrington agree to serve on the committee.

VI. Announcements

Tan announces that he met with Dr. Morales regarding statistics and he agrees to provide these stats via email to the committee.

Contreras informs the committee that the last library lecture for this quarter will be on November 20<sup>th</sup> and it will be the History of the Candy Cane.

Evans-Carthen informs the committee about the 26<sup>th</sup> annual Disabilities Awareness Event that is scheduled for April 10<sup>th</sup> in the SMSU event center. The event will begin at 10:00am.